

# **Minutes of the 7/21/15, 2015 Meeting of the Board of Directors**

Rob Roversi  
*Chair*

Stephen T. Davies  
*Secretary*

**Members Present:** Rob, Garry, Stephen, Peggy, Bea, Randy, Gina.

**Staff:** Peggy.

**Guests:** Karen Sartoris.

**Nurturers:** Rob-savory, Randy-sweet.

**Motions:** 5, made; 5, passed.

**Time:** 6:00 pm start, 9:00 pm ? end.

**Minutes Approved:** 8/12/15.

**Next Meeting:** Wednesday, August 12, 2015, 6:00 pm; Gathering at 5:45 pm  
Nurturers: Rob-savory, Randy-sweet.

**Part I****Regular Meeting****1 Introductions****2 Announcements**

2.1. Bea's 5th year anniversary of being on the Board. Bea asks to withdraw from board rather than ask for a vote to extend her board membership. Garry volunteers to coordinate with Bea for taking on duties of treasurer.

2.2. Yurok Report Kathleen presents report on discussions with Yurok Tribe.

2.3. Gina mentions possible grant money through the Department of Mental Health.

2.4. Volunteers interested in non-profit development should subscribe to the NorCAN list server.

**3 Report on Yurok Mediation Contract Discussions by Kathleen Sartorious and Rob**

3.1. The tribe has limited financial resources and cannot support sending parties to Eureka for multiple mediation sessions. It is difficult for Tribal parties to travel to Eureka for even one mediation session. The Tribe has asked HMS to consider reducing the number of mediation. The principal contract negotiators are looking for ways to 'streamline the provision of mediation services.'

(1) The ad hoc Yurok Contract committee has met and discussed the possibility of reducing the number of mediation sessions. The board agrees with Yurok Contract committee that HMS cannot provide effective mediation services with just one mediation session; mediators need to meet separately with each party. (Among other purposes, the initial meetings help to establish trust and facilitate finding the most agreeable date, time, and location to schedule mediation.) Experience has shown that two to three meetings work best; agreed resolutions are unlikely after three mediation sessions.

(2) Tribal Courts are held on or about the last Friday of each month. The Tribal Court refers parties to contracted mediation. The Tribe has requested HMS consider the feasibility of conducting initial case development after Tribal Court. This would require mediators to travel to Klamath for initial case development. A concern is that mediators would waste time and expense traveling to Klamath if the court does not refer parties to mediation that court date.

(3) Peggy agrees to poll mediators to determine whether there are sufficient numbers who are willing and able to travel to Klamath for initial case development.

(4) The tribe has a budget for mileage, but, not for an hourly rate to cover travel time.

(5) Discussion re. utility of training more members of the Tribe to be mediators so as to be able to provide better local service. It appears that training members of the tribe to be mediators would not be that helpful because most of the members of the tribe know each other. Community board style mediation works best when mediators are objectively neutral and where mediation discussions are not likely to have direct personal impacts on mediators.

(6) Discussion re. asking for additional fees for additional travel. This was discussed with the Tribe. The tribe cannot pay more than \$260 per [mediation/party].

(7) Discussion re. reducing fee or charging no fee for additional mediation. There was discussion regarding a nominal fee for any subsequent mediations on top of the existing fee. Consensus to consider reducing the fee for the main fee and charging a small fee for second mediation session so that the total fee's charged would not exceed the fee cap currently discussed in contract negotiations. Until the contract is signed, the existing fee structure is in place; \$60 initial intake, \$60 case development, \$140 mediation (plus compensation for mileage and current Federal rate). Approval for ad hoc training committee to present tribe with fee schedule modified as \$120 for the first mediation meeting, \$20 for a second mediation meeting.

(8) Discussion re. use of technology for virtual meetings. Telephone meetings do not work; video conferencing has different elements and might work. The Klamath hotel has three wifi spots. Garry is going to meet with Peggy to review Skype so that HMS can offer a videoconferencing possibility to the Tribe.

(9) Next Tribal Court date is July 24, 2015. The next one after that is August 21, 2015. A policy needs to be in place before then so that mediators know what the fee schedules are and whether (and how) to schedule additional mediation sessions.

## 4 Training Committee Report

Kathleen, *acting Training Committee rep.*

4.1. Scholarships General discussion. Scholarships are available for training and can help fill out the numbers for broadened workshop perspectives.

(1) 1/2 scholarships are available.

(2) Scholarships should be claimed and awarded by Go No-Go Dates. The CCM Go No-Go date is August 14, 2015. **[IS SOMETHING SCHEDULED 8/14/15 12:00 TO 1:30 SOMEWHERE?]**

(3) Scholarships should be awarded on an as needed basis.

(4) Discussion re. providing up to three scholarships to the Tribe. One tribal member has expressed interest in attending the upcoming training (Kathleen S. has details).

(5) Discussion re. offering reduced fees and/or scholarships in return for volunteer hours; existing policy. Stephen has a note to develop a way to organize volunteer opportunities.

(6) Motion Passed Motion made by Bea, seconded by Garry, unanimously approved: offer 4 scholarships at 1/2 costs to be awarded based on need and application; ~~Linda, Peggy, and PR to follow up with notice of decision to training committee et al.~~

4.2. M Registrations As of July board meeting date, there were 2 registrations for August CCM.

## 5 Board Assistant's Report

5.1. Six hundred sixty-five point six logged volunteer hours Y.T.D..

5.2. NextDoor.com

5.3. Peggy will follow up initial contact with Roller Derby re. benefit derby.

5.4. Peggy needs help setting up Skype.

5.5. The NorCAN non-profit development conference is coming up October 8, 2015.

5.6. Kat Eagan has produced several draft posters to take a look at and vote on.

5.7. Motion passed authorizing Peggy to take 2-4 office volunteers to a moderate lunch Peggy discusses value of assistance from office support volunteers, suggests that it would be nice to provide them with a token of our appreciation. Motion made by Rob, seconded, and approved unanimously.

5.8. Zalo will be starting in August to help as an office administrator intern.

## 6 Treasurer's Report

6.1. We are slightly behind with \$713 less than June. Bea expects we will be back on track before the month's end, after Bridesmaids.

6.2. Bea, Randy, and a few volunteers enjoyed tabling for the 4th. Discussion re. the outreach being worthwhile despite nominal donations.

6.3. Bea has signed up for AmazonSmile. Stephen to integrate with website.

## 7 Consent Calendar – Passed

Minutes subject to amendment.

## 8 Website Report

### Public Relations Report For July.

8.1. Discussion re. PR Website; there is no urgent need to use the PR website because we can pay WildApricot on a month to month basis. The WildApricot website is currently being used to process registrations for CCM's. To avoid confusion the same site should be used throughout the registration process. Stephen's going to continue to develop the PR Website but not require or ask that anyone use the PR Website. When Stephen's ready, he will provide Peggy with things that Stephen thinks Peggy might like and be able to work efficiently with. Then we will go from there to see if it makes sense to switch to using a MediaWiki based solution for HMS's purposes (PR, Donations, Training Registrations, Ticket Sales) than for using WildApricot Online Non-Profit Membership and Billing software.

## 9 Additions to the Agenda

9.1.

## 10 Ongoing Operations

10.1. Always a Bridesmaids July 25, 2015.

(1) Bea places announcement on KHSU radio of two free ticket giveaways. (Two HSU students attended, bumped into friends, and had a great time.)

(2) Stephen requests announcement on KMUD, afternoon, day of the event. (Several days after the event, Peggy forwards Stephen electronic notice KMUD requires further advance notice.)

(3) Discussions confirming status of preparations, food for performers, etc..

(4) NOTE: As of this date, Bridesmaid occurred. See August Board Meeting Minutes for post event report.

10.2. Trinidad Surf and Turf Dinner Fundraiser Sat, August 15.

(1) Gary says he has it under control; Alleviates fears re. adequate parking; Confirms guitarist and pianist Bob Bush will be performing sets with Caroline; 3:00 to Whee!

(2) Guests, could if feasible, be tacitly notified to bring extra money to tip the two competing chefs.

10.3. September 12 Pride Parade

(1) Jewelry for Sale A [friend of Randy's] has donated jewelry which we will be selling during the event.

10.4. Meeting Set

(1) Gina confirmed a meeting with the board for late July early August. Requests for knowledgeable member of board to accompany.

10.5. Peacemaker's Ball October 17. Deferred to August 5, 2015 2:00 PM Special Peacemakers' Ball Subcommittee Meeting.

- (1) Band Compensation
- (2) Beer
- (3) Food
- (4) Event Promotion and Publicity
- (5) Silent Auction
- (6) Dove T-Shirt Sales

## **11 New Business**

(7) Motion Approved Setting Public Relations Committee Meeting for August 5, 2015 at 2:00 PM To discuss topics deferred above.

11.1. Motion Approved Setting Next Board of Directors' Meeting - August 12, 2015.

## **12 Adjourn - 9:00 pm ?**